



Terms of Business for Advisers as Agent

**Model Portfolio Service (MPS)
on Third Party Platforms**

June 2022

1. About us

- 1.1 We are authorised by the PRA and regulated by the FCA and the PRA. We are entered on the Financial Services Register with number 144206. The PRA's address is 20 Moorgate, London EC2R 6DA and the FCA's address is 12 Endeavour Square, London E20 1JN.
- 1.2 We are registered in England as Schroder & Co. Limited with company number 02280926. Our registered office is at 1 London Wall Place, London EC2Y 5AU, with telephone number 020 7658 1000.
- 1.3 We operate under a number of trading names including Schroder Investment Solutions. We and other wealth management entities in the Schroder Group also operate as Schrodgers Wealth Management, Schrodgers Private Banking, Schrodgers Private Bank and Schrodgers Charities or such other trading name or names as we may use from time to time. The use of a trading name does not affect the legal entity which is providing the services to you.

2. Effective date

- 2.1 This Agreement will come into force on the Effective Date. We shall provide services under this Agreement only when, and to the extent that, we have received the duly signed applicable Fee Schedule(s) in respect of the applicable Platform(s), and confirmed to our satisfaction that you have the necessary access to the Model Portfolios upon that Platform. We shall not be obliged to provide any services to you until you have provided all funds, documentation and information required by us or the relevant Platform Service Provider(s).
- 2.2 We may decline to accept you as a client in our absolute discretion and may also, in our absolute discretion, decline to act in respect of any particular portfolio or Platform.

3. Defined terms and interpretation

- 3.1 In these Terms of Business, unless the context otherwise requires:
 - Agreement means these Terms of Business and any applicable Fee Schedule(s);
 - Associate means an undertaking in the Schroder Group or a person whose relationship with the Schroder Group might reasonably be expected to give rise to a conflict of interest;
 - Authorised User means any person (including any agent or appointed representative) which you have authorised or permitted to access your clients' portfolios or accounts on the Platform which are linked to the Model Portfolios;
 - Business Day means any day, other than a Saturday, Sunday or public holiday in England;
 - Business Hours means the hours between 09.00 to 17.00 on any Business Day;
 - Client means any client for whom you or any of your Authorised Users act as agent on the Platform;
 - Connected Investment Trust means an investment trust managed by us or an Associate.
 - Data Protection Law means the Data Protection Act 2018, the General Data Protection Regulation, the Privacy and Electronic (EC Directive) Regulations 2003, the Electronic Communications Data Protection Directive 2002/58/EC, the Regulation of Investigatory Powers Act 2000, the Investigatory Powers Act 2016, the Telecommunications (Lawful Business Practice) (Interception of Communications) Regulations 2000 (SI 2000/2699) and all other applicable laws and regulations relating to processing of personal data and privacy;
 - Effective Date means the date we have received and accepted your signed copy of this Agreement;
 - FCA means the Financial Conduct Authority, of 12 Endeavour Square, London E20 1JN, or any other regulatory body which assumes its responsibilities from time to time;
 - FCA Rules means the FCA's Handbook of rules and guidance;

- Fee Schedule means the applicable fees and charges schedule relating to Model Portfolios on the applicable Platform, as signed by you and as amended from time to time;
- In-House Collective Investment Scheme means a collective investment scheme of which we or an Associate are the manager and/or adviser.
- Model Portfolio Fact Sheet means the fact sheet produced by us in relation to each Model Portfolio and published on the Website (amended or updated by us from time to time) and which contains (amongst other things) information regarding the Model Portfolio's objective and strategy;
- Model Portfolio Fee means the fee payable to us in respect of the Model Portfolios as set out in this Agreement, which shall be calculated at the rate specified in the Fee Schedule;
- Model Portfolios means our model portfolios of investments which are made available on the Platform from time to time;
- Personal Data shall have the meaning given to it in the Data Protection Law and for the avoidance of doubt, shall include sensitive personal data as also defined by the Data Protection Law;
- Platform means the platform specified as such in the applicable Fee Schedule signed by you;
- Platform Available Investments means those investments which are available within products or services which are linked to the Model Portfolios on the Platform from time to time;
- Platform Service Provider means any organisation which on its own or collectively with another: (1) arranges safeguarding and administering of investments, and distributes retail investment products of more than one product provider to retail clients, but is neither solely paid by adviser charges for this nor is such activity ancillary to managing investments by it; and (2) provides the safeguarding and administering of such investments. For the avoidance of doubt, this shall include all parties involved in such activity, such as where a platform is provided by two organisations: one which arranges and another which administers and safeguards investments;
- PRA means the Prudential Regulation Authority of 20 Moorgate, London EC2R 6DA or any other regulatory body which assumes its responsibilities from time to time;
- PRA Rules means the PRA Handbook of rules and guidance.
- Regulatory Rules means the FCA Rules and/or the PRA Rules as the context shall require;
- Schroder Group means us, Schroders plc (our ultimate holding company) and any of our or its subsidiaries (as defined in sections 1159 and 1160 of the Companies Act 2006);
- Terms of Business means these terms of business for financial advisers in relation to the provision of our services via Model Portfolios on Platforms;
- US Person has the meaning in Rule 902(k)(1) of Regulation S in United States law;
- VAT means value added tax;
- Website means <https://www.schroders.com/UK>
- You and your are references to the financial adviser on whose behalf this Agreement has been signed, as set out in this Agreement;
- Our, us and we are references to Schroder & Co. Limited, trading as Schroder Investment Solutions, or such other trading names as we may use from time to time.

3.2 In these Terms of Business, headings are for reference only, and unless the context otherwise requires: a reference to one gender shall include all genders; the singular shall include the plural and vice versa; references to persons shall include bodies corporate, unincorporated associations and partnerships; references to any statute, or statutory provision or rule shall be construed as a reference to the same as it may from time to time be amended, modified or re-enacted; any phrase introduced by the term 'including', 'include', 'in particular' or any similar expression is to be construed as illustrative only and

does not limit the sense of the words following those terms; a time of day shall be construed as a reference to UK time; a reference to written includes email and other electronic communications.

4. Client categorisation and your clients

- 4.1 We will treat you (and not your clients), as our client for the purposes of the FCA Rules. Accordingly, we will deal exclusively with you, and not with your clients.
- 4.2 You will be classified as a professional client in accordance with the FCA Rules. You have the right to request re-categorisation either generally or in respect of a particular service, type of transaction or product. You must make any such request in writing to your usual contact. We will only accept such a request if we are permitted to do so in accordance with the criteria in the Regulatory Rules. We will consider any requests received on a case-by-case basis against the criteria set out in the Regulatory Rules. We will inform you of any limitations that such a re-categorisation will entail, together with the scope of that re-categorisation. If, following such a request, you are categorised as a professional client, you must keep us informed of any change in your circumstances which may affect your categorisation as a professional client. Categorisation as a retail client affords you the highest degree of consumer protection under the Regulatory Rules. However, this does not necessarily mean that you will automatically be eligible to bring a claim under either any investor compensation scheme or ombudsman service. Professional clients typically have greater knowledge and experience of investing in financial markets and a higher appetite for risk, and are given a lower degree of consumer protection under Regulatory Rules. Some retail clients elect to be re-categorised as professional clients, in spite of the lesser degree of protection, because they find it administratively convenient and it can help them access products which require more knowledge and experience.
- 4.3 Where we have categorised you as a professional client, under the FCA Rules, we shall presume that you have the necessary experience and knowledge in order to understand the risks involved in the relevant transaction, and that you have communicated any such risks to your clients. Nevertheless, please note that some key risks in the services we provide are outlined in Appendix 2.
- 4.4 For clients which are not individuals (including companies, trusts and charities), you must obtain and maintain a Legal Entity Identifier (LEI) and provide your LEI to us, or authorise us to obtain an LEI on your behalf. If we do not have an LEI for you, then we may cease to provide services to you.
- 4.5 You represent that you are not a US Person and undertake that if you become a US Person you will notify us of this fact immediately.
- 4.6 You acknowledge that the Model Portfolio Fact Sheets are provided for your use only and are not to be provided to, or relied upon by, any of your clients, apart from with our prior written permission.

5. Access to the Model Portfolios

- 5.1 We reserve the right to decline any application at our discretion, including in respect of some, but not all Platforms, and will notify you accordingly.
- 5.2 From the Effective Date, until access is terminated in accordance with this Agreement, and subject to your compliance with the other terms of this Agreement, we will instruct the relevant Platform Service Provider to provide you with access to the relevant Model Portfolios, on a non-exclusive basis.

6. Your responsibilities

6.1 Relationship with your clients

You confirm that you: (1) are the duly authorised agent of each client, each of whom is the beneficial owner of the whole of his or her portfolio; (2) have authority to act in accordance with this Agreement and, in particular, to agree fees for which your client will be liable; (3) have obtained and recorded evidence of the identity of your clients and source of contributions in compliance with the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017 and

the Joint Money Laundering Steering Group Guidance Notes; (4) are responsible for disclosing all fees and charges to your clients, including the Model Portfolio Fee; and (5) are responsible for ensuring that each of your clients has entered into all appropriate agreements with the relevant selected Platform Service Provider(s). Where the consent of your client is required for any reason, we are entitled to accept your express written consent as the consent of your client and to assume that you, as the client's agent, are authorised to give that consent. If a document requires signing by your client we are entitled to rely on your confirmation that your client has duly signed and returned the document to you.

6.2 Information provision

We shall assume, without enquiry, that any information which you give to us is complete and accurate and that it remains so unless we are advised otherwise by you or we have clear reasonable grounds on which to doubt it. You will provide to us, in a timely fashion, with any other relevant information or documentation which we may reasonably request from time to time in order to fulfil our or your legal, regulatory and contractual obligations. You acknowledge that a failure to provide information may adversely affect the quality of the services that we provide, and may mean we have to cease to provide our services.

6.3 Compliance with law

You confirm that you: (1) have full power and authority to enter into, and keep to the terms of the Agreement; (2) are duly authorised by the FCA or PRA to carry on regulated activities relevant to our relationship under this Agreement or you are exempt as an appointed representative of such an authorised person (as such terms are defined in the FCA Rules); (3) will at all times comply with all applicable laws and regulations (including the FCA Rules); and (4) shall immediately notify us and the Platform Service Provider where you: breach any law or regulation (including the FCA Rules) relevant to this Agreement; cease to have any relevant regulatory authorisation, permission or approval (including those required to provide investment advice); or (where relevant) your principal ceases to have any relevant regulatory authorisation, permission or approval, or where you cease to have appointed representative status.

6.4 Relationship with Platform

You are responsible for arranging access to the Platform and products or services linked to Model Portfolios on the Platform for you and your Authorised Users in accordance with the Platform Service Provider's procedures. You shall: (1) ensure that at all times during this Agreement, you have entered into, and comply with, the required agreement with each relevant Platform Service Provider; and (2) inform us and the relevant Platform Service Provider immediately if any such agreement is terminated. You are responsible for ensuring that you and your Authorised Users comply with all relevant terms of business and procedures required by the Platform Service Provider. You shall be responsible for monitoring linked portfolios and, where appropriate, taking corrective action in the event of failed trades or lack of funds.

7. Suitability

- 7.1 It is your obligation, to obtain and review all necessary information in order to keep appropriately informed at all times in relation to all aspects of your clients' investments, and to monitor the initial and ongoing suitability of the selected Model Portfolio(s) in accordance with each client's investment objective and risk profile.
- 7.2 You confirm that, before a client of yours is linked to a Model Portfolio, you will: (1) read all relevant Model Portfolio Fact Sheets, including the descriptions of the investment objectives, strategies and risk factors; and (2) have provided to such client all necessary information regarding the relevant Model Portfolio's objective and strategy, risks, and the fee information set out in the applicable Fee Schedule.
- 7.3 We will manage the Model Portfolios solely in accordance with our stated description of the investment objectives and levels of risk, as set out in the relevant Model Portfolio Fact Sheet.

- 7.4 We will not know which of your clients are linked to the Model Portfolios. We are reliant on your assessment of suitability of these Model Portfolios for each of your clients. We will have no involvement with this assessment of suitability, nor in allocating your clients to particular investment objectives, risk levels, or Model Portfolios.
- 7.5 If you believe that a client's selection of a Model Portfolio should be reviewed in the light of your client's changing requirements, it is your responsibility to consider whether or not to effect any changes or to take any other action in relation to the management of your client's investments.

8. Our responsibilities

- 8.1 We shall, in our discretion (without prior reference to you as we consider appropriate), construct the Model Portfolios by: (1) determining appropriate asset allocations designed to represent certain investment objectives and risk profiles, and (2) selecting investments within each Model Portfolio from those included in the Platform Available Investments accordingly.
- 8.2 We shall, also in our discretion, review the Model Portfolios periodically and instruct the Platform Service Provider to make any changes to their composition by buying and selling investments, and taking any other actions that we consider necessary.
- 8.3 Save as specified in relevant Model Portfolio investment objectives and strategy (as set out in the Model Portfolio Fact Sheets from time to time), we may select Platform Available Investments of any kind, and decide to invest any amount we deem appropriate in a single investment, asset type or issuer.
- 8.4 Neither you nor your clients may request changes to any Model Portfolio or instruct us to deal in a particular investment in respect of any of your clients' portfolios which are linked to a Model Portfolio.
- 8.5 You acknowledge that our role is limited to managing investments only as outlined above and the responsibilities of the Platform Service Provider (and not us) include: arranging; dealing and execution of orders (including the implementation of instructions to create or change the Model Portfolios); custody and administration; the negotiation and disclosure of dealing terms and charges applicable to investments; and all reporting (including valuations, trade confirmations, regular statements and event driven reports, as well as any tax-related matters) to you and your clients in respect of transactions carried out, and investments held, on the Platform.
- 8.6 You acknowledge that the investments which may be included within a Model Portfolio are restricted to those included in the Platform Available Investments, and the dealing terms and charges which apply in respect of investments within a Model Portfolio will be those applicable to the relevant Platform from time to time.
- 8.7 Due to the nature of this service, we will not monitor or notify the Platform Service Provider or you or take any other action in relation to any communication we receive in relation to a corporate action, class action, group litigation order or other collective legal proceedings.
- 8.8 You agree that we will provide an appropriate method of evaluation and comparison of the performance of the Model Portfolios, by way of the Model Portfolio Fact Sheets.

9. Model Portfolio Fee

- 9.1 You agree to pay us for our services our fees and charges and any applicable VAT as outlined in the Fee Schedule. Where there is a conflict between the fee displayed on the Platform and the Model Portfolio Fee set out in the Fee Schedule, the latter will prevail.
- 9.2 We may vary the Fee Schedule (including the rate of the Model Portfolio Fee) by giving not less than one month's prior notice in writing to you. You must inform all of your affected clients as soon as reasonably practicable, and in any event before the change comes into effect.

- 9.3 The Model Portfolio Fee shall be calculated by the Platform Service Provider based on the applicable rate and the value of assets (including cash) in each of your clients' portfolios and accounts on the Platform which are linked to the Model Portfolios, irrespective of whether they vary from the Model Portfolios due to, for example, the timing of dealing, the realisation of assets or withdrawals.
- 9.4 The Model Portfolio Fee shall be deducted by the Platform Service Provider from your clients' relevant portfolio(s) and/or account(s) on the Platform. It will be paid to us by the Platform Service Provider in accordance with their procedures.
- 9.5 You shall ensure that the authority of each client for (1) assets to be realised to pay for the Model Portfolio Fee, and (2) the Model Portfolio Fee to be deducted from their relevant portfolio(s) and/or account(s) on the Platform, has been validly obtained and submitted to the Platform Service Provider before you select any Model Portfolio on the Platform on behalf of that client.
- 9.6 You must notify your clients that they will incur various other charges and expenses in relation to the investments in their relevant portfolios, including Platform and product charges, fund charges and charges for dealing in investments, including transaction charges when investments are bought or sold.

10. Intellectual property rights

- 10.1 All copyright and other intellectual property rights arising in respect of the Model Portfolios shall be owned by us or our licensors.
- 10.2 During the term of this Agreement, you and your Authorised Users shall be permitted to access and use the Model Portfolios via the Platform solely for the purpose of investing (on behalf of your clients) in products or services on the Platform which are linked to the Model Portfolios in accordance with this Agreement. You shall not, and shall procure that your Authorised Users do not, use or replicate all or a significant proportion of any Model Portfolio for any other purpose.
- 10.3 You shall not distribute or publish any literature or materials (unless made available by us for distribution) containing our name, logos or trade marks without our prior written approval.
- 10.4 This Agreement does not grant you any licence to use our name, logos or trade marks.

11. Our liability to you

- 11.1 We do not provide any express or implied warranty as to the performance or profitability of any Model Portfolio.
- 11.2 Except in the case of (and to the extent of) our negligence, wilful default or fraud, we shall not be liable for:
- 11.2.1 indirect, incidental, special or consequential loss or damage, loss opportunity, loss of business or profits;
 - 11.2.2 loss or damage arising as a result of or in connection with any interruption or prevention of the performance of our obligations caused by an event or circumstance beyond our reasonable control, whether affecting us or the Platform Service Provider or any of our or their contractors, and our obligations shall be suspended for so long as such event or circumstance continues;
 - 11.2.3 differences in the composition, performance and profitability between respective client portfolios where those portfolios are aligned to the same Model Portfolio (such as from the timing of dealing or rebalancing, transaction size limits, failed trades, or the realisation/withdrawals of assets);
 - 11.2.4 adverse tax consequence affecting the portfolios aligned to a Model Portfolio;

11.2.5 act or omission by you or any third party (including a Platform Service Provider and the failure to execute our orders or make the Platform available).

- 11.3 We will not be liable for any losses or loss of opportunity you may suffer as a result of our being unable to provide any service due to any applicable law, rule or obligation or circumstances reasonably beyond our control including, but not limited to, any market disruption, interruption of payment nor clearing services, industrial action, equipment failure, computer or related software failure, act of any governmental authority, legal constraint, fire, flood, civil disturbance, criminal or terrorist activity or interruption of communication facilities.
- 11.4 Notwithstanding the other provisions of this Agreement, nothing in this Agreement shall exclude or restrict any duty or liability we may have to you under the regulatory system, unless it is honest, fair and professional for us to do so.

12. Conflicts of interest

- 12.1 As part of an organisation which provides a number of services to a range of clients, there may be times when there is: a conflict, actual or potential, between our interests, or the interests of a company within the Schroder Group and the duty we owe to a client or a conflict between the differing interests of two or more clients to whom in each case we owe a duty.
- 12.2 Under the Regulatory Rules we are required to have in place arrangements with a view to taking all reasonable steps to prevent such conflicts of interest constituting or giving rise to a material risk of damage to the interests of our clients. We have established a comprehensive conflicts of interest policy to identify and manage such actual or potential conflicts of interest and a summary of this is set out in Appendix 1. Further details are available on request either in paper form or via email. We will notify you of any material changes (which may occur from time to time) to information about our conflicts of interest policy, which may be by means of our Website or by amendment to this Agreement. You should therefore refer to such sources for current information about our policies on this.
- 12.3 Where we do not believe that the arrangements under our conflicts policy are sufficient to manage a particular conflict, we will inform you of the nature of the conflict at the time so that you can decide how to proceed. We will ensure that such transactions are effected on terms which are not materially less favourable to you than if the potential conflict had not existed. We may manage some conflicts of interest by disclosing such interests to you.
- 12.4 Set out below is a non-exhaustive list of potential material conflicts we have identified and manage: (a) we or an Associate undertake regulated activities, as defined in the Regulatory Rules, for other clients; (b) one of our directors or employees, or those of an Associate, is a director of, holds or deals in securities of, or is otherwise interested in, any company whose securities are held or dealt in on your behalf; (c) a transaction is effected in securities issued by an Associate or a customer of an Associate; (d) where permitted under the Regulatory Rules, a transaction is effected in respect of which we or an Associate may benefit from a commission, fee, mark- up or mark-down payable otherwise than by you, and/or we or an Associate may also be remunerated by the counterparty to any such transaction; (e) we deal with, or in, the securities of, an Associate; (f) we may act as agent in relation to transactions in which we are also acting as agent for the account of other clients and/or Associates; (g) a transaction is effected in units or shares in collective investment schemes, investment trusts or other funds or in any company of which we or an Associate are the manager, operator, banker, adviser, custodian or trustee; (h) a transaction is effected in investments in respect of which (or in respect of a derivative related to which) we, an Associate, a collective investment scheme, investment trust or fund of which we or an Associate, are manager or adviser or one of our directors or employees or that of an Associate, is contemporaneously trading or has traded on its own account or has either a long or short position in; or (i) we recommend the purchase or sale of an investment in respect of which one of our clients has given us instructions to buy or sell, or in respect of which we have, respectively, a long or short position.
- 12.5 We, and any Associate, may effect transactions in which we or an Associate have, directly or indirectly, a material interest or a relationship of any description with another party which may involve a potential

conflict with our duty to you. Neither we, nor any Associate, shall be liable to account to you for any profit, commission or other remuneration by reason of such transactions or any connected transactions, nor will our fees, unless otherwise provided, be abated.

13. Data protection and confidentiality

- 13.1 The parties to the Agreement shall not disclose information of a confidential nature (including our fees to the extent they are so) acquired in consequence of the Agreement, except if: the disclosing party is required or authorised to disclose by law, under the Regulatory Rules, by court order or any regulatory, governmental or fiscal authority; or disclosed to the disclosing party's advisers or auditors or agents where necessary for the performance of the disclosing party's obligations under the Agreement.
- 13.2 We explain what Personal Data we will process, why and how we will process it, who we may share it with, and the rights that individuals have in respect of their personal data in our Privacy Policy at the following location: <https://www.schroders.com/en/privacy-policy/>. A hard copy of this is available on request. If you provide us with Personal Data relating to third parties (including your clients) in connection with our provision of services to you, you agree to provide them with the information set out in the Privacy Policy.

14. Communications and notices

- 14.1 All written communications from us to you shall be sent to the correspondence address which you have notified to us in writing. If you agree that we may send you information electronically, we may also provide any notice or information by posting it to our Website, where permitted by the Regulatory Rules, or by email. If you wish to change your address or email details you should send to us a signed notification in writing. If you notify us by telephone, we may ask you to confirm the change in writing.
- 14.2 Communications from us shall be deemed delivered: (a) if sent to an address in the UK by first class post, two Business Days after posting; (b) if sent to an address overseas by air mail, five Business Days after posting; (c) if delivered by hand, on delivery; or (d) if delivered electronically, either when posted to our Website or one day after we send you an email or electronic message.
- 14.3 You may communicate with us in all cases in writing. Any instruction or communication to be given to us in writing under the Agreement must be sent to the relevant address stated for us on the back cover of these Terms of Business (or otherwise as notified to you), and will be considered delivered to us upon our receipt. We shall take reasonable care to verify your signature against our records but shall not be liable, for acting on written instructions which reasonably appear to be signed by you.
- 14.4 We may in certain circumstances at our discretion (which we will exercise fairly, reasonably and proportionately to the circumstances), refuse to act upon instructions or enquiries and shall be under no obligation to make further checks, as the case may be, as to the caller's or sender's identity. We will try to minimise the inconvenience to you caused by any such refusal, consistent with our legal obligations.
- 14.5 Subject to the rest of this clause you may communicate with us verbally, by fax, by email or by other electronic message as agreed, but you acknowledge that if you choose to communicate with us by any of these methods you do so at your own risk. The contact details for such communications are within these Terms of Business or as otherwise notified to you in writing. Where you provide verbal instructions, and we act on these instructions we will not be liable to you for inconsistency between the verbal instructions and any subsequent written confirmation. You agree to waive any claim that you may have against us for breach of the duty of confidentiality (or any similar duty) which may arise through us acting in good faith in reliance upon an instruction given in writing in accordance with this Term.
- 14.6 If you wish to communicate with us by email, a valid email address must be provided by you in writing. By providing us with a valid email address or sending us an email, you are indicating that you are willing for us to communicate with you by email for any purpose under the Agreement.

- 14.7 You accept that emails and electronic messages are not secure or reliable and that, if you choose to communicate with us in this manner, or request us to communicate with you in this manner there is a risk of technical malfunction, unauthorised interference, failed delivery or delay and computer viruses. You accept that faxes, emails and electronic messages may not be read or actioned in a timely manner and that any time-critical communications must be followed up by a telephone call to us.
- 14.8 Any communications apart from emails or other agreed electronic messages sent by you to us will be deemed to be received by us only upon actual receipt within Business Hours and on a Business Day. In respect of emails or other electronic messages from you to us, they will be deemed received by us when accessed by us during Business Hours on a Business Day. We may, but are not obliged to, agree to communicate with you using the Platform Service Provider's system.
- 14.9 We will, where appropriate, notify you of any material changes (which may occur from time to time) to information about our products and services. Such notification may be by means of our Website or by notifying you personally. You should therefore refer to such sources regularly for current information.
- 14.10 We will record or monitor telephone calls and electronic communications in accordance with our Privacy Policy (<https://www.schroders.com/en/privacy-policy/>) these recordings may be used as evidence if there is a dispute. Copies of recordings that we make of conversations with you (by telephone or by electronic communication) will be made, and these will be available on request for a period of five years and, where requested by the FCA or any other competent authority, for a period of up to seven years.

15. Delegation

- 15.1 We may appoint agents and delegate or outsource any of our functions under this Agreement. We may provide information about you to any such person. Such person may appoint a sub-delegate, but our liability to you for all matters so delegated shall be as set out in these Terms of Business.
- 15.2 If we delegate or outsource a function which is critical or important to the provision of our services hereunder, we will remain responsible for the correct performance of that function.

16. Amendment

- 16.1 We may amend the Agreement, including amending or replacing these Terms of Business or the Fee Schedule, on immediate written notice to you (which may be given electronically including by notice on the Platform website). Reasons for such amendment may include but are not limited to the following: (a) in order to take account of legal or regulatory changes; (b) to reflect changes in the way we, our Associates, agents and suppliers do business or are structured; (c) to reflect changes in market practice; (d) to improve the clarity of, or protections afforded to you by, the Terms of Business.
- 16.2 Otherwise, we will give you 30 calendar days' written notice (which may be given electronically including by notice on the Platform website) of any amendment to the Agreement, including any variation to, or replacement of, this Agreement or a part of it, such as the Fee Schedule (and including the Model Portfolio Fee).
- 16.3 We may vary a Model Portfolio Fact Sheet from time to time for any reason by making a revised version available to you via our Website. However, where we seek to vary the objective or strategy of a Model Portfolio, we will give you at least 30 calendar days' prior notice in writing.
- 16.4 If, when a variation to the Agreement takes effect or when these Terms of Business replace previous terms, there are outstanding transactions initiated before the variation or replacement takes effect, the previous terms or unvaried Terms of Business (as the case may be) shall continue to apply to those outstanding transactions, except where the variation or replacement reflects legal or Regulatory Rules requirements in which case they shall apply in varied or replaced form even to those outstanding transactions.

- 16.5 If, having been notified of a proposed change to the Agreement, you do not wish to continue to receive our services, you can terminate the Agreement by giving us at least 14 days' notice in writing.
- 16.6 Any amendment or change to the Agreement which has been notified to you will take effect without further action if you do not inform us of your wishes before the proposed changes are to come into effect.

17. Transfer and assignment

- 17.1 The obligations under the Agreement bind, and the rights will be enforceable by, the parties to the Agreement and their respective successors, permitted assigns and personal representatives.
- 17.2 Subject to the other provisions of the Agreement, neither you nor we may novate or assign or transfer any of your or our respective rights and obligations under the Agreement, any corresponding transaction or any contract without the prior written consent of the other.
- 17.3 You consent to us transferring at any time all or any part of our rights and/or obligations under the Agreement to any Associate (a Transferee) by delivering to you a substitution notice. Upon delivery of a substitution notice: the rights and/or obligations of the parties shall be novated, the parties will be released from further obligations to each other under the Agreement and the respective rights of the parties will be cancelled; and you and the Transferee will simultaneously acquire the same rights and assume the same obligations between you as would have been acquired and assumed had the Transferee been an original party to the Agreement instead of us.
- 17.4 Subject to the other provisions of this Agreement, to the extent required by, or consequential to, any transfer contemplated by this Agreement, you agree to enter into such further documentation and/or particular terms as we or any Transferee may reasonably require in order to make or facilitate the action envisaged in this Agreement.

18. Termination

- 18.1 The Agreement has no minimum duration, but may be terminated in the circumstances set out below.
- 18.2 Either party may terminate this Agreement by giving 30 days' written notice to the other.
- 18.3 In addition, either party may terminate this Agreement by giving written notice to the other with effect immediately (or upon such later date as is specified in the notice) if:
- 18.3.1 so required by the FCA or any other competent regulatory authority;
 - 18.3.2 the other party commits fraud or is in a material breach of this Agreement where such material breach is not capable of being remedied or, in the case of material breach that is capable of remedy, where the other party has failed to remedy such material breach within 14 days of a written request to do so;
 - 18.3.3 the other party becomes insolvent, or unable or reasonably deemed unable to pay its debts when they become due, or ceases or threatens to cease to carry on business, or has an administrator, an administrative receiver, a receiver, a trustee, a liquidator or other similar official appointed in respect of all or any part of its assets, or has a petition presented to it or an order made in respect of it or passes a resolution or is the subject of analogous proceedings for the appointment of such official or its administration, winding up or dissolution, or a meeting is convened for the purpose of considering such a resolution, or it enters into compulsory or voluntary liquidation (otherwise than in the course of a solvent reorganisation or restructuring), or takes or suffers any similar action in consequence of debt; or
 - 18.3.4 the other party ceases to hold any authorisation, permission or approval required to conduct investment business relevant to the Model Portfolios.

- 18.4 In addition, we may terminate our relationship under these Terms of Business immediately on giving notice in writing to you where:
- 18.4.1 it is illegal or a breach of the FCA Rules or other regulatory rules to continue to provide services to you, such as if you become a US Person;
 - 18.4.2 a regulatory authority finds that there has been a breach of any regulatory duties by you which is material in relation to this Agreement;
 - 18.4.3 you do or omit to do anything which (in our reasonable opinion) could materially damage or otherwise negatively affect our reputation; or
- 18.5 We may also terminate our relationship with you with immediate effect in respect of a particular Platform Service Provider if:
- 18.5.1 our relationship with such Platform Service Provider, under their applicable terms of business, ends.
 - 18.5.2 your relationship with such Platform Service Provider under their applicable terms of business ends, and you shall promptly notify us in writing if this occurs.
- 18.6 We further reserve the right to cease providing any Model Portfolios if it becomes impossible or impractical, in our reasonable opinion, to continue this service as a result of a change in legal or regulatory requirements or any other circumstance beyond our reasonable control, including any suspension or termination of our access to the Platform. We shall notify you of such removal of the Model Portfolios from the Platform, which will take effect immediately (or upon such later date as is specified in the notice).

19. Consequences of termination

- 19.1 Termination of this Agreement will not affect any contractual provision intended to survive termination or any obligations, rights or remedies that have become due or accrued before termination. For clarity, we shall be entitled to accrued Model Portfolio Fees due up to the date of termination, and a Platform Service Provider may realise any assets as appropriate to pay any Model Portfolio Fees to us.
- 19.2 It is your responsibility to ensure that upon termination, the termination of this Agreement is communicated to your Authorised Users, clients and to all relevant Platform Service Providers as soon as is practicable.
- 19.3 On termination of this Agreement:
- 19.3.1 we shall cease to have any obligations to provide or review the Model Portfolios; and
 - 19.3.2 you and your Authorised Users shall cease to be entitled to use the Model Portfolios, and we shall instruct the Platform Service Provider to withdraw your permissions to access the Model Portfolios via the Platform.

20. Complaints

- 20.1 All formal complaints should in the first instance be made to our complaints officer at our head office. You may also have the right to complain to the Financial Ombudsman Service if you are eligible and are unhappy with how we deal with your complaint.
- 20.2 A detailed description of the Financial Ombudsman Service (including information as to how to make a complaint, eligibility criteria and the procedures involved) is available from the Financial Ombudsman Service, who can be contacted at South Exchange Tower, London E14 9SR or via their website at www.fos.org.uk.

- 20.3 A copy of our complaints-handling procedure is available on request.
- 20.4 If you cannot resolve your complaint through the above process you may also be able to refer your complaint to an alternative dispute resolution entity apart from the Financial Ombudsman Service or you may be able to take other action in the courts.
- 20.5 Please note that any enquiries or complaints in respect of the Platform, or services provided by the Platform Service Provider, should be referred to the Platform Service Provider directly.

21. Compensation

- 21.1 The Financial Services Compensation Scheme (FSCS) may offer protection in the event that your clients suffer a financial loss as a direct consequence of our being unable to meet any of our liabilities. If a claimant has a claim as agent, the FSCS must treat the agent's principal(s) as having the claim, rather than the agent.
- 21.2 Payments to eligible claimants under the FSCS will vary depending on the type of protected claim that the claimant has. Some types of claimants and accounts are not covered by the FSCS. A detailed description of the FSCS (including information on how to make a claim, limits and eligibility criteria and the procedures involved) is available from the Financial Services Compensation Scheme who can be contacted at Financial Services Compensation Scheme, PO Box 300, Mitcheldean GL17 1DY or via their website at www.fscs.org.uk.

22. Language

English will be the official language for the receipt of information and all communications between us and you, although we may also communicate with you, and provide information to you, in other languages if we agree. All communications from us to you, and the terms in which the Agreement is concluded and documents containing or amending the Agreement between you and us, and all information from us to you about our services will be in English.

23. Entire agreement and third parties

- 23.1 The Agreement constitutes the entire understanding between you and us relating to the services we provide for you under the Agreement and supersedes all prior understandings, arrangements, representations, proposals or communications between you and us, whether written or verbal. This does not exclude or restrict any duty or liability that we may have to you under the Regulatory Rules.
- 23.2 The Agreement does not create any right or benefit enforceable by any person or persons not explicitly party to it, except that members of the Schroder Group and our Associates may enforce rights as expressed in the Agreement.

24. Severability

Each provision and part-provision of the Agreement is severable and if at any time any provision or part-provision becomes invalid, illegal or unenforceable, this will not affect any of the other provisions and part-provisions which shall remain in full force and effect.

25. No waiver

- 25.1 If we fail to insist that you perform any of your obligations under the Agreement or if we do not enforce our rights against you, or if we delay in doing so, that will not mean that we have waived our rights against you and will not mean that you do not have to comply with those obligations.
- 25.2 If we do waive a default by you, we will only do so in writing and that will not mean that we will automatically waive any later default by you.

26. Governing law

- 26.1 The Agreement and all dealings between us and you will be governed by and construed in accordance with English law.
- 26.2 The English courts will have exclusive jurisdiction to settle any disputes or claims which may arise out of or in connection with the Agreement and all dealings between us and you for which purpose all parties agree to submit to such jurisdiction.

Section A: Your Details and Agreement

Name of firm:

FCA reference number:

Address:

Primary telephone number:

Primary contact name:

Primary contact email address:

We, the adviser named above, agree to the terms of this Agreement:

Signature:

Authorised Signatory for and on behalf of:

Date:

Principal's details (if you are an appointed representative)

Name of firm:

FCA reference number:

Address:

Primary telephone number:

Primary contact name:

Primary contact email address:

Section B: Authorised Signatories

Please specify below two persons authorised by the above firm to give or receive instructions in relation to this Agreement.

Authorised Signatory 1

Name:

Primary contact address
(if different from the address specified
in Section A):

Telephone number:

Email address:

Specimen signature:

Authorised Signatory 2

Name:

Primary contact address
(if different from the address specified
in Section A):

Telephone number:

Email address:

Specimen signature:

Appendix 1: Summary of our Conflicts of Interest Policy

1. Introduction

Our conflicts policy identifies the general circumstances which constitute or may give rise to a conflict of interest entailing a material risk of damage to the interests of one or more Clients and specifies procedures to be followed and measures to be adopted in order to manage such conflicts which are appropriate to the size and organisation of our firm and the nature, scale and complexity of our business. The policy also takes into account any circumstances which may give rise to a conflict of interest arising as a result of the structure and business activities of other members of the Schroder Group.

As the Schroder Group is focused predominantly on asset management, the range of potential conflicts is more limited than is likely to arise in an investment banking group. Neither we nor other members of the Schroder Group provide corporate finance services, including underwriting or selling in an offering of securities and advising on mergers and acquisitions. In addition, we do not publish investment research, as defined in the Regulatory Rules. To the extent that we engage in proprietary trading with Clients, we do so only as riskless principal and do not operate a trading book seeking to generate profit from holding proprietary positions. We do provide investment advice and discretionary investment management services, and recognise that conflicts may potentially arise in the context of those services, in particular in relation to the selection of investment funds and the execution of transactions as principal.

2. How we manage conflicts of interest

The key procedures and measures that we have in place to manage potential conflicts of interest are, in summary, as follows:

- a. we have a strong culture of integrity and ethical principles and acting in our Clients' best interests, which include integrity and excellence and are championed by senior management across the Schroder Group;
- b. we follow Schroder Group policy in relation to personal account dealing by staff, which includes pre-approval by compliance for material transactions;
- c. gifts or other inducements received/given from/to third parties by individual staff members must be declared, and in appropriate instances pre-approved;
- d. our staff remuneration policies are not based on product sales commission;
- e. our fund selection and asset allocation model process is managed by our investment committee, which focuses on Clients' best interests taking into account any product charges and any relevant discount on such charges and we do not accept any fees or commissions from third parties in connection with any discretionary investment decision or advisory investment recommendation for retail clients in the UK, except where permitted by law and regulation and this has been expressly agreed and disclosed;
- f. we have policies for ensuring that all Clients' orders are executed in due order and that any allocation of securities in the event of partially-filled orders is fair;
- g. when executing orders in shares or bonds we do not 'cross' one Client's order with another Client's (unless it is in the best interests of both Clients), nor with a member of the Schroder Group;
- h. we do not vote on resolutions relating to In-House Collective Investment Schemes or Connected Investment Trusts where conflicts may arise without Clients' specific instructions or agreement;
- i. a member of the compliance team is involved in any decision about compensating a Client in relation to an error or complaint; and
- j. independent internal audit and Schroder Group compliance functions periodically monitor compliance with our conflicts policy.

Where we do not believe that the arrangements under our conflicts policy are sufficient to manage a particular conflict, we have either disclosed them in the Terms or will inform you of the nature of the conflict at the time so that you can decide how to proceed. We hold ourselves out as being impartial in the selection of funds as between the Schrodgers Group and third parties. We always seek to act in the best interests of our Clients.

Appendix 2: Risk Warnings

Introduction

This appendix cannot disclose all the risks and other significant aspects of our investment products and services. You should satisfy yourself that you fully understand the conditions which apply to such investment products and services and the potential risk exposures.

This appendix is intended to give you information on, and a warning of, the key risks associated with our investment products and services so that you are able to understand the most significant risks associated with the investment products and services being offered and, consequently, to take investment decisions on a more informed basis. You should consider this page carefully before deciding whether or not to invest in any of our investment products.

You must not rely on the guidance contained in this appendix as investment advice based on your personal circumstances, nor as a recommendation to enter into any investment service or invest in any investment product. Where you are unclear as to the meaning of any of the disclosures or warnings described below, we would strongly recommend that you seek independent legal or financial advice.

You should not invest in any investment product or agree to receive any investment service unless you understand the nature of the contract you are entering into and the extent of your exposure to risk. You should also be satisfied that any product or service is suitable for you in light of your financial position and investment objectives and, where necessary, you should seek appropriate independent advice in advance of making any investment decisions.

All financial products carry a certain degree of risk. Even 'low risk' investment strategies involve an element of uncertainty. The types of risk that might apply will depend on various matters, including how any relevant product instrument or service agreement is created or drafted. Different instruments involve different levels of exposure to risk.

Risk factors may occur simultaneously and may compound each other resulting in an unpredictable effect on the value of any investment. The value of investments and the income from them can fall as well as rise and you might lose the original amount invested. Fluctuations in such value and income can result from factors such as market movements and variations in exchange rates. Past performance is not a reliable indicator of future results.

Set out towards the end are the major risks that may be associated with an investment in certain types of financial instruments.

Part 1 – products and investments

This Part I should be read in conjunction with Parts II and III.

1. Shares and other types of equity instruments

1.1 General

When you buy or subscribe for equities issued by a company, you are buying a part of that company and you become a shareholder in it.

The aim is for the value of your shares to grow over time as the value of the company increases in line with its profitability and growth. In addition, you may also receive a dividend, which is an income paid out of the company's profits. A risk with an equity investment is that the company must both grow in value and, if it elects to pay dividends to its shareholders, make adequate dividend payments, or the share price may fall. If the share price falls, the company, if listed or traded on-exchange, may then find it difficult to raise further capital to finance the business. The company's performance may deteriorate in relation to its competitors, leading to further reductions in the share price. Ultimately the company may become vulnerable to a takeover or may fail and a shareholder has no right to the return of capital and the share could become valueless in such situations.

Shares are generally a fairly volatile asset class – their value can go up and down more than other classes. Shares and other types of equity instrument also have exposure to the ‘Generic Risk Types’ listed in Part II below, which include market risk (e.g. problems in the company’s industry sector), and liquidity risk (whereby shares could become very difficult to sell, particularly if the company is private (i.e. not listed or traded on an exchange), or is listed but only traded infrequently).

Note that if a company goes into liquidation, its shareholders rank behind the company’s creditors (including its subordinated creditors) in relation to the realisation and distribution of the company’s assets – with the result that a shareholder will normally only receive money from the liquidator once all of the creditors of the company have been paid in full, if any proceeds of the liquidation remain.

1.2 Ordinary shares

Ordinary shares are issued by limited liability companies as the primary means of raising risk capital. The issuer has no obligation to repay the original cost of the share, or the capital, to the shareholder until the issuer is wound up (in other words, the issuer company ceases to exist). In return for the capital investment in the share, the issuer may make discretionary dividend payments to shareholders which could take the form of cash or additional shares.

Ordinary shares usually carry a right to vote on certain issues at general meetings of the issuer. There is no guaranteed return on an investment in ordinary shares for the reasons set out in 1.1 above and in a liquidation of the issuer, ordinary shareholders are amongst the last who have a right to repayment of their capital and any surplus funds of the issuer, which could lead to a loss of a substantial proportion, or all, of the original investment.

1.3 Preference shares

Unlike ordinary shares, preference shares give shareholders the right to a fixed dividend, the calculation of which is not based on the success of the issuer company. They therefore tend to be a less risky form of investment than ordinary shares. Preference shares do not usually give shareholders the right to vote at general meetings of the issuer, but shareholders will have a greater preference to any surplus funds of the issuer than ordinary shareholders, should the issuer go into liquidation.

1.4 Depositary receipts

Depositary receipts include American or European Depositary Receipts (ADRs or EDRs), Global Depositary Receipts or Shares (GDRs or GDSs) or other similar global instruments that are receipts representing ownership of shares of a foreign based issuer. They are typically issued by a bank and will represent a specific number of shares in a company. Depositary receipts are designed for U.S. and European securities markets as alternatives to purchasing underlying securities in their corresponding national markets and currencies.

They are traded on a stock exchange which may be local or overseas to the issuer of the receipt. They may facilitate investment in the company due to the widespread availability of price information, lower transaction costs and timely dividend distributions. The risks involved relate both to the underlying share (see 1.1 – 1.3 above) and to the bank issuing the receipt.

1.5 Penny shares

A ‘penny share’ is a term used to describe shares which have a speculative appeal because of their low value. It is likely that there will be a big difference between the buying price and the selling price of these shares. The price may change quickly and it may go down as well as up. If the equities in which you are invested include penny shares, you should be aware that there may be a significant difference between the purchase and sale price of such shares and, if you need to sell the shares, you may get back much less than you paid for them.

2. Warrants

2.1 A warrant is a time-limited right to subscribe for shares, debentures, loan stock or government securities and is exercisable against the issuer of the warrant. The issuer of the warrant might be either the original issuer of the underlying securities or a third party issuer that has set aside a pool of the

underlying securities to cover its obligations under the warrants (these are called covered warrants). A relatively small movement in the price of the underlying security could result in a disproportionately large movement, unfavourable or favourable, in the price of the warrant. The prices of warrants can therefore be volatile.

The right to subscribe for any of the investment products listed in 1 above or 3 or 4 below, which a warrant confers, is invariably limited in time with the consequence that if the investor fails to exercise this right within the pre-determined time-scale then the investment becomes worthless (and any money invested in the warrant will be lost).

If subscription rights are exercised, the warrant holder may be required to pay to the issuer additional sums (which may be at or near the value of the underlying assets). Exercise of the warrant will give the warrant holder all the rights and risks of ownership of the underlying investment product.

Each warrant is a contract between the warrant issuer and the holder. You are therefore exposed to the risk that the issuer will not perform its obligations under the warrant.

There is no guarantee that the issuer, which is typically an investment bank, will not default on the arrangement.

A warrant is potentially subject to all of the 'Generic Risk Types' listed in Part II below.

You should not buy a warrant unless you are prepared to sustain a total loss of the money you have invested plus any commission or other transaction charges.

Some other instruments are also called warrants but are actually options (for example, a right to acquire securities which is exercisable against someone other than the original issuer of the securities, often called a covered warrant). For these instruments, see 7.3 below.

3. Money-Market Instruments

- 3.1 A money-market instrument is a borrowing of cash for a period, generally no longer than six months, but occasionally up to one year, in which the lender takes a deposit from the money markets in order to lend (or advance) it to the borrower. Unlike in an overdraft, the borrower must specify the exact amount and the period for which he wishes to borrow. Like other debt instruments (see 4 below), money market instruments may be exposed to all of the 'Generic Risk Types' listed in Part II below, in particular credit and interest rate risk.

4. Debt Instruments/Bonds/Debentures

- 4.1 All debt instruments are potentially exposed to all of the 'Generic Risk Types' listed in Part II below, in particular credit risk and interest rate risk. Debt securities may be subject to the risk of the issuer's inability to meet principal and interest payments on the obligation and may also be subject to price volatility due to such factors as interest rate sensitivity, market perception of the creditworthiness of the issuer, general market liquidity, and other economic factors, amongst other issues. When interest rates rise, the value of corporate debt securities can be expected to decline. Fixed-rate transferable debt securities with longer maturities tend to be more sensitive to interest rate movements than those with shorter maturities.

5. Units in Collective Investment Schemes

- 5.1 Collective investment schemes and their underlying assets are potentially exposed to all of the 'Generic Risk Types' listed in Part II below.

There are many different types of collective investment schemes. Generally, a collective investment scheme will involve an arrangement that enables a number of investors to 'pool' their assets and have these professionally managed by an independent manager. Investments may typically include gilts, bonds and quoted equities, but depending on the type of scheme may go wider into derivatives, real estate or any other asset. There may be risks on the underlying assets held by the scheme and investors are advised, therefore, to check whether the scheme holds a number of different assets, thus spreading

its risk. Subject to this, investment in such schemes may reduce risk by spreading the investor's investment more widely than may have been possible if he or she was to invest in the assets directly.

The reduction in risk may be achieved because the wide range of investments held in a collective investment scheme can reduce the effect that a change in the value of any one investment may have on the overall performance of the portfolio. Although, therefore, seen as a way to spread risks, the portfolio price can fall as well as rise and, depending on the investment decisions made, a collective investment scheme may be exposed to many different major risk types.

Regulated collective investment schemes.

Some collective investment schemes are regulated, which means that there are rules about (and limits on) the types of underlying investments in which the collective investment scheme can invest and the frequency and price at which investments in the collective investment scheme can be redeemed. In particular, the rules applicable to regulated collective investment schemes limit the extent to which they can invest in derivatives or leverage their portfolios. Regulated collective investment schemes include authorised unit trusts, OEICs (open ended investment companies, which are the same as ICVCs – Investment Companies with Variable Capital), SICAV (Societe d'investissement a capital variable) and FCPs (Fonds communs de placement).

Unregulated collective investment schemes.

Other collective investment schemes are unregulated, which means that there are very few rules (or no rules) about the types of investments in which they can invest or the frequency at which they can be redeemed.

Four of the most common types of unregulated collective investment scheme are hedge funds and fund of funds, private equity funds and real estate funds (in relation to each of which see 6 below), but can also include Enterprise Investment Schemes and Venture Capital Trusts.

Enterprise Investment Scheme (EIS):

An EIS is a tax-efficient way of investing in the new shares of small businesses. Investors will benefit from tax relief on their investment as well as exemptions from capital gains and inheritance tax. The underlying investments in an EIS are in unquoted companies which by their nature involve a higher degree of risk than investing in quoted companies. An EIS is unlisted so there is no secondary market for EISs and you may not be able to sell your investment easily. The investment must be held for a minimum period to qualify for tax relief, currently three years, so should be viewed as a longer term investment. There is a risk that the EIS may fail to qualify as an EIS and so result in it losing the tax reliefs previously obtained and a requirement on the investor to repay any tax rebates on their investment. Dependent on the investments in the EIS, your money could be tied up for a considerable length of time before you start to see a return, especially if the EIS invests in start-up businesses and your capital may only be returned when the underlying investment is sold. The levels of charges for EISs may be greater than for other investments and you may also be charged performance fees.

Venture Capital Trust (VCT):

A VCT is a company, listed on a Regulated Market, which invests in other companies that are not quoted on a stock exchange but which may be listed on the Alternative Investment Market (AIM). There are tax advantages offered to UK investors in new VCTs but these may be lost if you sell your investment early so an investment in a VCT should be considered as a long-term investment. VCTs are complex products and it is important that you understand the risks before investing in them, such as (i) there may be a limited secondary market for shares which may make them hard to sell. To address this issue in part, some VCT managers offer a buy back facility, normally at a discount to the net asset value; (ii) if certain criteria are not met, for example, if the investment is not held for five years or if the VCT does not meet the strict limits laid down by HMRC on what it can invest in, the initial tax advantages can be withdrawn and you may have to repay any tax rebates; (iii) typically, VCTs invest their 30% non-qualifying investment quota in less risky assets such as money market securities, UK government bonds or cash deposits. Some, however, invest part of this in more risky investments which may raise the overall risk profile of the VCT still further; and (iv) the level of charges for VCTs may be greater than for other investments, and you may also be charged performance fees.

6. Hedge Fund Investments, Private Equity Funds and Real Estate Funds

6.1 A hedge fund is an unregulated collected investment scheme. It is an actively managed portfolio which aims to exploit market inefficiencies using a variety of sophisticated investment strategies in order to achieve a positive return in most market conditions.

The investment return may not closely mirror familiar market indices. The managers may buy and sell a wide variety of financial securities including bonds, equities, options and derivatives. The investment techniques employed may include selling securities not already owned with a view to buying them back at a lower price in the future (a technique referred to as short selling), insofar as this technique is permitted under the applicable regulatory regime. Managers may also borrow funds in order to facilitate transactions and to generate improved returns (known as gearing or leverage). These and other techniques introduce additional financial risks, which may not be present in other investments.

Sophisticated monitoring of the current investment positions by the hedge fund managers aims to limit the level of risk involved but unforeseen circumstances may result in part or total loss of your investment.

A 'fund of funds' may invest in a portfolio of hedge funds and accounts managed by third party managers, utilising a variety of strategies. Hedge funds are potentially subject to all of the 'Generic Risk Types' listed in Part III below. They may also be subject to the following additional risk factors.

- a. **Borrowing Effect.** They use a variety of financial instruments, loans and short selling which can result in a substantial gearing effect. This gives rise to the possibility that small price movements can have a disproportionate affect on the fund value and sometimes a total loss of capital to the investor.
- b. **Dealing.** Purchases and sales are usually made through the hedge fund manager. Dealing dates for these funds are typically monthly or quarterly and in extreme market conditions dealing frequency may be extended. You may not be able to realise your investment at short notice. Hedge funds are long-term investments but under certain circumstances may be closed to new investment or may be redeemed.
- c. **Pricing and Valuations.** Hedge fund managers generally provide calculations of the net asset value on a monthly basis. Orders are placed in advance of the publication of the dealing price.
- d. **Regulatory framework.** Hedge funds are usually domiciled in countries with minimal or no legal or regulatory framework (so-called 'offshore funds'). The legal risks involved in enforcing possible claims may also need to be taken into account.
- e. **Potential conflicts of interest.** A substantial proportion of the manager's remuneration is based on a performance fee. Managers can hold a substantial stake in the funds they manage and may have a direct or indirect interest in the underlying investments.
- f. **Tax.** The tax treatment of hedge funds may differ from your other investments and we recommend that investors get specialist tax advice where they have a concern.

6.2 Investment in real property or property funds involves a number of risks particular to this class of asset, including (i) changes in property market conditions leading to an oversupply of space or a reduction in tenant demand for a particular type of property in a given market; (ii) the quality of property available; (iii) the ability of the owner to recover service charges and other expenditure and to control the cost of these items; (iv) the risk that tenants may be unable to meet their obligations to the landlord; (v) the risk that the landlord may not be able to lease existing or new properties on favourable terms; and (vi) the potential illiquidity of property investment.

In addition to the above, all property is subject to local risks which may be unique in nature and caused by factors such as the prevailing legal, economic, environmental or political circumstances.

Real property is inherently difficult to value due to the individual nature of each property. As a result, valuations are subject to uncertainty and are a matter of an independent valuer's opinion. Investors in property development funds face additional risks, including (i) risks relating to the availability and timely receipt of planning and other regulatory approvals; and (ii) the cost and timely completion of

construction (including risks beyond the developer's control, such as the weather, labour conditions or materials shortages).

These risks could result in substantial, unanticipated delays or expenses and in certain circumstances, could prevent completion of the development and have an adverse impact on the financial condition of the property fund.

Returns available from property funds may be affected by leverage where debt finance is used to finance either the construction or purchase and the property fund may be adversely affected by a lack of debt financing available on favourable terms.

Property funds can be subject to redemption demands at times when performance is comparatively weak. At such times, performance may be adversely affected by the sale of properties to meet redemption demands. Under certain circumstances, the property fund may have the ability to suspend the issue, cancellation, or sale and redemption of interests in the property fund.

- 6.3 Private equity funds commonly invest in any form of equity or company that is not openly traded via a public investment exchange. The companies concerned will therefore raise finance privately and will not be subject to stringent listing rules or filing requirements as a result. This factor means that private equity funds may invest in a wide range of unlisted companies. They may be small start-up companies with little or no proven track record, and range up to firms which are of a significant size with a long and established trading history.

A number of attributes of private equity investment give rise to unique risk factors such as (i) non-transferable investments or a long lock-up period during which the investment cannot be sold. Even if a buyer is found, it may not be possible to sell and any sale which is permitted may not occur at a price which reflects fair value; (ii) the committed capital may be drawn down during a capital commitment period. Before investing you must ensure that you are capable of making payments as and when due to satisfy the capital calls made throughout the commitment period; (iii) a focused portfolio of investments, which could lead to exposure to an undiversified economic exposure to the underlying assets; (iv) possible use of significant leverage or borrowing, which amplifies possible risks; (v) a possible lack of scrutiny or accountability of management to shareholders for decisions they make; and (vi) distributions are generally made in cash, however if a fund is unable to sell its interest in a private company, it may distribute minority interests in these companies to investors.

7. Derivatives, Including Options, Futures, Swaps, Forward Rate Agreements, Derivative Instruments for the Transfer of Credit Risk, Financial Contracts for Differences

The risks set out in 7.1 – 7.5 below may arise in connection with all types of derivative contract, whether it is in the form of a listed instrument, an OTC instrument, or a securitised product such as a note or a certificate.

7.1 Derivatives Generally

A derivative is a financial instrument, the value of which is derived from an underlying asset's value. Rather than trade or exchange the asset itself, an agreement is entered into to exchange money, assets or some other value at some future date based on the underlying asset. A premium may also be payable to acquire the derivative instrument. There are many types of derivative, but options, futures and swaps are among the most common. An investor in derivatives often assumes a high level of risk, and therefore investments in derivatives should be made with caution, especially for less experienced investors or investors with a limited amount of capital to invest.

Derivatives usually have a high risk connected with them, predominantly as there is a reliance on the performance of underlying assets, which is unpredictable. Options or futures can allow a person to pay only a premium to have exposure to the performance of an underlying asset, and while this can often lead to large returns if the investor has made correct assumptions with regard to performance, it could lead to a 100% loss (the premium paid) if incorrect. Options or futures sold 'short' or uncovered (i.e. without the seller owning the asset at the time of the sale) may lead to great losses if, depending on the nature of the derivative, the price of the underlying asset falls or rises significantly.

If a derivative transaction is particularly large or if the relevant market is illiquid (as may be the case with many privately negotiated off-exchange derivatives), it may not be possible to initiate a transaction or liquidate a position at an advantageous price.

On-exchange derivatives are subject, in addition, to the risks of exchange trading generally, including potentially the requirement to provide margin. Off-exchange derivatives may take the form of unlisted transferable securities or bi-lateral 'over the counter' contracts ('OTC'). Although these forms of derivatives may be traded differently, both arrangements may be subject to credit risk of the Issuer (if transferable securities) or the counterparty (if OTCs) and, like any contract, are subject also to the particular terms of the contract (whether a one-off transferable security or OTC, or a master agreement), as well as all of the 'Generic Risk Types' listed in Part III below. In particular, with an OTC contract, the counterparty may not be bound to 'close out' or liquidate this position, and so it may not be possible to terminate a loss-making contract.

Derivatives can be used for speculative purposes or as hedges to manage other investment risks. In all cases, the suitability of the transaction for the particular investor should be very carefully considered.

You are therefore advised to ask about the terms and conditions of the specific derivatives and associated obligations (e.g. the circumstances under which you may become obligated to make or take delivery of an underlying asset and, in respect of options, expiration dates and restrictions on the time for exercise). Under certain circumstances the specifications of outstanding contracts (including the exercise price of an option) may be modified by the exchange or Clearing House to reflect changes in the underlying asset.

Normal pricing relationships between the underlying asset and the derivative may not exist in all cases. This can occur when, for example, the futures contract underlying the option is subject to price limits while the option is not. The absence of an underlying reference price may make it difficult to assess 'fair' value.

The points set out below in relation to different types of derivative are not only applicable specifically to these derivatives but are also applicable more widely to derivatives generally. All derivatives are potentially subject to all of the 'Generic Risk Types' listed in Part II below, especially market risk, credit risk and any specific sector risks connected with the underlying asset.

7.2 Futures/Forwards/Forward rate agreements

Transactions in futures or forwards involve the obligation to make, or to take, delivery of the underlying asset of the contract at a future date, or in some cases to settle the position with cash. They carry a high degree of risk. The 'gearing' or 'leverage' often obtainable in futures and forwards trading means that a small deposit or down payment can lead to large losses as well as gains. It also means that a relatively small movement can lead to a proportionately much larger movement in the value of your investment, and this can work against you as well as for you. Futures and forwards transactions have a contingent liability, and you should be aware of the implications of this, in particular margining requirements: these are that, on a daily basis, with all exchange-traded, and most OTC off-exchange, futures and forwards, you will have to pay over in cash losses incurred on a daily basis and if you fail to, the contract may be terminated. See, further, 1 and 2 of Part III below.

7.3 Options

An option gives the buyer of the option the right (but not the obligation) to acquire an underlying security or other asset at a future date and at a pre-agreed price. There are many different types of options with different characteristics subject to the following conditions.

Put option: a put option is an option contract that gives the holder (buyer) of the option the right to sell a certain quantity of an underlying security to the writer of the option at a specified price (the strike price) up to a specified date (the expiration date).

Call option: a call option is an option contract that gives the holder (buyer) the right to buy a certain quantity of an underlying security from the writer of the option, at a specified price (the strike price) up to a specified date (the expiration date).

Buying options: Buying options involves less risk than selling options because, if the price of the underlying asset moves against you, you can simply allow the option to lapse. The maximum loss is limited to the premium, plus any commission or other transaction charges. However, if you buy a call option on a futures contract and you later exercise the option, you must acquire the future. This will expose you to the risks described under 'futures' and 'contingent liability investment transactions'.

Writing options: If you write an option, the risk involved is considerably greater than buying options.

You may be liable for margin to maintain your position (as explained in 7.2 above) and a loss may be sustained well in excess of the premium received. By writing an option, you accept a legal obligation to purchase or sell the underlying asset if the option is exercised against you, however far the market price has moved away from the exercise price.

If you already own the underlying asset which you have contracted to sell (known as 'covered call options') the risk is reduced. If you do not own the underlying asset (known as 'uncovered call options') the risk can be unlimited. Only experienced persons should contemplate writing uncovered options, and then only after securing full details of the applicable conditions and potential risk exposure.

Traditional options: Certain London Stock Exchange member firms under special exchange rules write a particular type of option called a 'traditional option'. These may involve greater risk than other options.

Two-way prices are not usually quoted and there is no exchange market on which to close out an open position or to effect an equal and opposite transaction to reverse an open position. It may be difficult to assess its value or for the seller of such an option to manage his exposure to risk.

Certain options markets operate on a margined basis, under which buyers do not pay the full premium on their option at the time they purchase it. In this situation you may subsequently be called upon to pay margin on the option up to the level of your premium. If you fail to do so as required, your position may be closed or liquidated in the same way as a futures position.

7.4 Contracts for differences

Certain derivatives are referred to as contracts for differences. These can be options and futures on the FTSE 100 index or any other index of an exchange, as well as equity, currency and interest rate swaps, amongst others. However, unlike other futures and options (which may, depending on their terms, be settled in cash or by delivery of the underlying asset), these contracts can only be settled in cash. Investing in a contract for differences carries the same risks as investing in a future or an option as referred to in 7.2 and 7.3 above. Transactions in contracts for differences may also have a contingent liability (see Part III).

7.5 Swaps

A swap is a derivative where two counterparties exchange one stream of cash flows against another stream.

A major risk of off-exchange derivatives (including swaps) is known as counterparty risk, whereby a party is exposed to the inability of its counterparty to perform its obligations under the relevant Financial Instrument. If a party, A, wants a fixed interest rate loan and so swaps a variable rate loan with another party, B, thereby swapping payments, this will synthetically create a fixed rate for A. However, if B goes insolvent, A will lose its fixed rate and will be paying a variable rate again. If interest rates have gone up a lot, it is possible that A will struggle to repay.

The swap market has grown substantially in recent years, with a large number of banks and investment banking firms acting both as principals and as agents, utilising standardised swap documentation to cover swaps trading over a broad range of underlying assets. As a result, the swap market for certain underlying assets has become more liquid, but there can be no assurance that a liquid secondary market will exist at any specified time for any particular swap.

8. Combined Instruments

- 8.1 Any combined instrument, such as a bond with a warrant attached, is exposed to the risk of both those products and so combined products may contain a risk which is greater than those of its components

generally, although certain combined instruments (such as principal protected instruments) may contain risk mitigation features.

9. Structured Products

Structured products is the generic phrase for products which provide economic exposure to a wide range of underlying asset classes. The level of income and/or capital growth derived from a structured product is usually linked to the performance of the relevant underlying assets. However, the potential return from a structured product may be different to that which may be achieved by the underlying assets. Some structured products provide capital protection so that an investor's exposure to the performance of the underlying assets will not fall below a certain level. Other structured products may expose the investor's capital to risk.

Structured products are issued or provided by financial institutions and the structured product is additionally exposed to the credit risk of the issuer. If the issuer is unable to repay sums due under the terms of the product this may affect the returns under the structured product. Some products include a guarantee to support the credit risk of the issuer but you should be aware that the return of capital at the end of the investment is not guaranteed and you may not get back the full capital sum you invested, when the product matures.

Before you make a decision to invest in a structured product you should review all of the product's documentation to make sure that you understand both the nature of the underlying assets and the level of your economic exposure to these.

Some structured products may offer high income or a high level of capital growth. Such products do not generally offer capital protection and any that is offered may be dependent on a financial index, basket of indices or reference asset meeting certain conditions over the lifetime of the structured product, for example a minimum value. These structured products typically include leverage or gearing to enhance the potential investment returns and as a result their value can be volatile and subject to sudden large falls. In particular, if the returns from a structured product incorporate conditional protection, if the protection barrier is breached the capital invested will be exposed to the full risk of the underlying assets. You should only be prepared to invest in structured products which have conditional or no capital protection if you are prepared to lose all of the money you have invested plus any commission or other transaction charges.

There are commonly two types of capital protection barrier, the point beyond which your capital becomes at risk, referred to as the European-style or American-style. A European-style barrier measures the level of the index or reference asset associated with the product at the start and end of the product's term whereas with an American-style barrier the level of the relevant index or reference asset is observed every day, sometimes continuously. For European-style structured products an investor will suffer a loss if the index or reference asset linked to it has fallen below the barrier at maturity. With American-style structured products the investor will suffer a loss if the index or reference asset has fallen below the barrier at any time. The implication for both styles is that there is a risk of losing your capital even if the counterparty does not default but with American-style products there is an enhanced risk of capital loss as a detrimental fluctuation in the index or reference asset value at any point, not just at maturity, will affect the return.

You should also be aware that the terms of a structured product apply from inception of a structured product until the end of the lifetime of the product. This means that investors who purchase the structured product in the secondary market or exit the investment prior to its maturity may suffer a capital loss, even where the product terms protect the return of the nominal amount on the maturity of the investment.

An issuer may provide information to us about the intended tax treatment of a structured product in relation to a UK resident investor, but this tax treatment is not guaranteed by the issuer and should not be considered tax advice. There is a risk that a structured product may be treated differently by HMRC (or other tax authority) which results in adverse tax consequences for an investor.

10. Exchange Traded Funds (ETFs) and Exchange Traded Products (ETPs)

ETFs and ETPs are investment funds that are traded like shares and which invest in a diversified pool of assets such as shares, bonds or commodities. In general they track the performance of a benchmark or financial index and the value of your investment will fluctuate accordingly. They can track a wide variety of sector specific, country specific or broad market indices and can therefore be used to provide an inexpensive way of diversifying a Portfolio.

Some ETFs and ETPs employ complex techniques or hold riskier assets to achieve their objectives, for example they may invest in derivatives (please see 7 above for further details) which carry, amongst other risks, counterparty risk.

ETFs can be complex instruments that carry significant risks with many having compounding, daily reset and leverage features that may increase the inherent risks of ETFs, particularly during periods of high market volatility. As such, ETFs are intended to be medium to long term investments.

Part II – Generic Risk Types

1. General

- 1.1 The price or value of an investment will depend on fluctuations in the financial markets outside of anyone's control. Past performance is no indicator of future performance.

The nature and extent of investment risks varies between countries and from investment to investment. These investment risks will vary with, amongst other things, the type of investment being made, including how the financial products have been created or their terms drafted, the needs and objectives of particular investors, the manner in which a particular investment is made or offered, sold or traded, the location or domicile of the Issuer, the diversification or concentration in a portfolio (e.g. the amount invested in any one currency, security, country or issuer), the complexity of the transaction and the use of leverage. The 'Generic Risk Types' set out below could have an impact on each type of investment product or service.

2. Liquidity

- 2.1 The liquidity of an instrument is directly affected by the supply and demand for that instrument and also indirectly by other factors, including market disruptions (for example a disruption on the relevant exchange) or infrastructure issues, such as a lack of sophistication or disruption in the securities settlement process. Under certain trading conditions it may be difficult or impossible to liquidate or acquire a position. This may occur, for example, at times of rapid price movement if the price rises or falls to such an extent that under the rules of the relevant exchange, trading is suspended or restricted. Placing a stop-loss order will not necessarily limit your losses to intended amounts, but market conditions may make it impossible to execute such an order at the stipulated price. In addition, unless the contract terms so provide, a party may not have to accept early termination of a contract or buy back the relevant product.

3. Credit Risk

- 3.1 Credit risk is the risk of loss caused by borrowers, bond obligors, or counterparties failing to fulfil their obligations, or the risk of such parties' credit quality deteriorating.

4. Market Risk

4.1 General

The price or value of an investment will depend on fluctuations in the financial markets outside our control such as market supply and demand, investor perception and the prices of any underlying or allied investments.

4.2 Overseas markets

Any overseas investment or investment with an overseas element will be subject to the risks of overseas markets, which may involve different risks from your home market. In some cases the risks will be greater. The potential for profit or loss from transactions on overseas markets, or from contracts denominated in a currency that is different from your home currency, will be affected by fluctuations in exchange rates.

4.3 Emerging markets

Price volatility in emerging markets, in particular, can be extreme. Price discrepancies can be common and unpredictable movements in the market not uncommon. Additionally, as news about a country becomes available, the financial markets may react with dramatic upswings and downswings in prices during a very short period of time. Emerging markets generally lack the level of transparency, liquidity, efficiency, market infrastructure, and regulation found in more developed markets. For example, these markets might not have regulations governing manipulation and insider trading or other provisions designed to 'level the playing field' with respect to the availability of information and the use or misuse thereof in such markets. They may also be affected by political risk. It may be difficult to employ certain risk and legal uncertainty management practices for emerging markets investments, such as forward currency exchange contracts or derivatives.

5. Clearing House Protections

- 5.1 On many exchanges, the performance of a transaction may be 'guaranteed' by the exchange or clearing house. However, this guarantee is usually in favour of the exchange or clearing house member and cannot be enforced by the client who may, therefore, be subject to the credit and insolvency risks of the firm through whom the transaction was executed.

6. Insolvency

- 6.1 The insolvency or default of the firm with whom you are dealing, or of any brokers involved with your transaction, may lead to positions being liquidated or closed out without your consent or, indeed, investments not being returned to you. There is also insolvency risk in relation to the investment itself, for example of the company that issued the bond or of the counterparty to the off-exchange derivatives (where the risk relates to the derivative itself and to any collateral or margin held by the counterparty).

7. Currency Risk

- 7.1 In respect of any foreign exchange transactions and transactions in derivatives and securities that are denominated in a currency other than that in which your account is denominated, a movement in exchange rates may have a favourable or an unfavourable effect on the gain or loss achieved on such transactions.

The weakening of a country's currency relative to a benchmark currency or the currency of your portfolio will negatively affect the value of an investment denominated in that currency. Currency valuations are linked to a host of economic, social and political factors and can fluctuate greatly, even during intra-day trading. Some countries have foreign exchange controls which may include the suspension of the ability to exchange or transfer currency, or the devaluation of the currency. Hedging can increase or decrease the exposure to any one currency, but may not eliminate completely exposure to changing currency values.

8. Interest Rate Risk

- 8.1 Interest rates can rise as well as fall. A risk exists with interest rates that the relative value of a security, especially a bond, will worsen due to an interest rate increase. This could impact negatively on other products.

9. Regulatory/Legal Risk

- 9.1 All investments could be exposed to regulatory or legal risk. Returns on all, and particularly new, investments are at risk from regulatory or legal actions and changes which can, amongst other issues, alter the profit potential of an investment. Legal changes could even have the effect that a previously acceptable investment becomes illegal. Changes to related issues such as tax may also occur and could have a large impact on profitability. Such risk is unpredictable and can depend on numerous political, economic and other factors. For this reason, this risk is greater in emerging markets but does apply

everywhere. In emerging markets, there is generally less government supervision and regulation of business and industry practices, stock exchanges and over-the-counter markets

The type of laws and regulations with which investors are familiar in the EEA may not exist in some places, and where they do, may be subject to inconsistent or arbitrary application or interpretation and may be changed with retroactive effect. Both the independence of judicial systems and their immunity from economic, political or nationalistic influences remain largely untested in many countries. Judges and courts in many countries are generally inexperienced in the areas of business and corporate law. Companies are exposed to the risk that legislatures will revise established law solely in response to economic or political pressure or popular discontent. There is no guarantee that an overseas investor would obtain a satisfactory remedy in local courts in case of a breach of local laws or regulations or a dispute over ownership of assets. An investor may also encounter difficulties in pursuing legal remedies or in obtaining and enforcing judgments in overseas courts.

10. Operational Risk

- 10.1 Operational risk, such as breakdowns or malfunctioning of essential systems and controls, including IT systems, can impact on all financial products. Business risk, especially the risk that the business is run incompetently or poorly, could also affect shareholders of, or investors in, such a business. Personnel and organisational changes can severely affect such risks and, in general, operational risk may not be apparent from outside the organisation.

11. Liquidity and Discretionary Investment Services Accounts

- 11.1 Withdrawals that you make from Discretionary Investment Services accounts of debt repaid from such accounts may adversely affect the overall performance of your portfolio. Furthermore, where you instruct us to purchase or liquidate sizeable assets in a given portfolio with concentrations in a particular market, then this may affect the price: e.g. a significant withdrawal from a portfolio may compel us to sell positions at a price that we normally would not have sold at.

12. U.S. Depositor Preference

- 12.1 In the liquidation or other resolution of a U.S. insured depository institution, deposits in U.S. offices and certain claims for administrative expenses and employee compensation are afforded a priority over other general unsecured claims, including deposits in offices outside the U.S.

Part III – Transaction and Service Risks

1. Contingent Liability Investment Transactions

- 1.1 Contingent liability investment transactions, which are margined, require you to make a series of payments against the purchase price, instead of paying the whole purchase price immediately. If you trade in futures, contracts for differences or sell options, you may sustain a total loss of the margin you deposit with your firm to establish or maintain a position. If the market moves against you, you may be called upon to pay substantial additional margin at short notice to maintain the position. If you fail to do so within the time required, your position may be liquidated at a loss and you must be responsible for the resulting deficit. Even if a transaction is not margined, it may still carry an obligation to make further payments in certain circumstances over and above any amount paid when you entered the contract.

Margined or contingent liability transactions that are not traded on a recognised or designated investment exchange may be exposed to substantially greater risks.

Where we are managing investments for you and your account includes an uncovered open position in a contingent liability transaction, we will report to you any loss exceeding any predetermined threshold agreed between us no later than the end of the business day on which the threshold is exceeded or (where it is exceeded on a non-business day), the next business day.

2. Collateral

- 2.1 If you deposit collateral as security with us, the way in which it will be treated will vary according to the type of transaction and where it is traded. There could be significant differences in the treatment of your collateral, depending on whether you are trading on a regulated market (see 4 below), with the rules of that exchange (and the associated clearing house) applying, or trading on another exchange or, indeed, off-exchange. Deposited collateral may lose its identity as your property once dealings on your behalf are undertaken. Even if your dealings should ultimately prove profitable, you may not get back the same assets which you deposited, and may have to accept payment in cash. We will notify you of how we will deal with any collateral that you deposit with us, including if your collateral is subject to total title transfer. Effect of absolute title transfer Where your collateral is subject to total title transfer to us, you should note that:
- a. the assets cease to be your assets and you will no longer have a proprietary claim over them. They will not be held subject to the rules of the applicable regulator in safe custody (where they are financial instruments) or subject to client money protection (where they are cash). The assets become our assets and we can deal with them in our own right;
 - b. you will have an unsecured contractual claim against us for re-transfer of equivalent assets; and
 - c. as a result, the assets will not be subject to a trust or otherwise insulated in the event of our insolvency. And, in such event, you may not receive back everything so transferred to us and you will only rank as a general creditor.

3. Short Sales

- 3.1 Selling 'short' means to sell equity shares that you do not own at the time of the sale. You have an obligation to deliver the product sold at the settlement date which will generally be a few days later than the trade date, so you will either go into the market to buy the shares for delivery or you will 'borrow' the shares under a stock lending arrangement (for further detail on this see 12 below). Short selling is a technique used by investors who want to try and profit from the falling price of a share. If the price of the share drops after the investor has sold short (in other words at the time when he is buying or borrowing the shares for delivery), the investor will make a profit. If however the price of the share rises after the investor has sold short, the investor will have automatically made a loss, and the loss has the potential to get bigger and bigger if the price of the share continues to rise before the investor has gone into the market to buy or borrow the share to settle the short sale.

4. Off-Exchange Transactions

- 4.1 Certain financial services authorities have categorised certain exchanges as recognised or designated investment exchanges. A list of these exchanges can be found on the relevant regulators website. Transactions which are traded elsewhere (i.e. 'off-exchange') may be exposed to substantially greater risks. Unless you instruct us otherwise, we may deal for you in circumstances in which the relevant transaction is off-exchange. Such transactions may not be subject to the same investor protection standards as transactions executed on a recognised or designated investment exchange.

5. Limited Liability Transactions

- 5.1 Before entering into a limited liability transaction, you should obtain from the firm a formal written statement confirming that the extent of your loss liability on each transaction will be limited to an amount agreed by you before you enter into the transaction.

The amount you can lose in limited liability transactions will be less than in other margined transactions, which have no predetermined loss limit. Nevertheless, even though the extent of loss will be subject to the agreed limit, you may sustain the loss in a relatively short time. Your loss may be limited, but the risk of sustaining a total loss to the amount agreed is substantial.

6. Commissions

- 6.1 Before you begin to trade, you should obtain details of all commissions and other charges for which you will be liable. If any charges are not expressed in money terms (but, for example, as a percentage of contract value), you should obtain a clear and written explanation, including appropriate examples, to establish what such charges are likely to mean in specific money terms. In the case of futures, when commission is charged as a percentage, it will normally be as a percentage of the total contract value, and not simply as a percentage of your initial payment.

7. Suspensions of Trading and Grey Market Investments

- 7.1 Under certain trading conditions it may be difficult or impossible to liquidate a position. This may occur, for example, at times of rapid price movement if the price rises or falls in one trading session to such an extent that under the rules of the relevant exchange trading is suspended or restricted. Placing a stoploss order will not necessarily limit your losses to the intended amounts, because market conditions may make it impossible to execute such an order at the stipulated price. Transactions may be entered into in:
- a. a security whose listing on an exchange is suspended, or the listing of or dealings in which have been discontinued, or which is subject to an exchange announcement suspending or prohibiting dealings; or
 - b. a grey market security, which is a security for which application has been made for listing or admission to dealings on an exchange where the security's listing or admission has not yet taken place (otherwise than because the application has been rejected) and the security is not already listed or admitted to dealings on another exchange. There may be insufficient published information on which to base a decision to buy or sell such securities.

8. Deposited Cash and Property

- 8.1 A cash account will earn an income return or interest, the amount of which will generally be determined by the general level of interest rates. However, the investment returns from cash and near cash may be lower than for bonds or equities and at times of high inflation the real value of the cash deposited can fall.
- 8.2 You should familiarise yourself with the protections accorded to you in respect of money or other property you deposit for domestic and foreign transactions, particularly in the event of a firm insolvency or bankruptcy. Certain property may be held by a third party outside the UK (which may also be outside the European Economic Area ('EEA')), and as such, the legal and regulatory regime applying to (and therefore your rights relating to) any such property may be different from that of the UK (or elsewhere in the EEA). It may not be possible for that property (other than cash) to be separately identifiable. For this reason, you may not get back the same assets which you deposited. The extent to which you may recover your cash or other property may also be governed by specific legislation or local rules. In some jurisdictions, property, which had been specifically identifiable as your own, will be pro-rated in the same manner as cash for purposes of distribution in the event of a shortfall.

Your cash or other property may be deposited with a third party who may have a security interest, lien or right of set-off in relation to that property.

9. Stabilisation

- 9.1 Transactions may be carried out in securities where the price may have been influenced by measures taken to stabilise it.

Stabilisation enables the market price of a security to be maintained artificially during the period when a new issue of securities is sold to the public. Stabilisation may affect not only the price of the new issue but also the price of other securities relating to it. Regulations allow stabilisation in order to help counter the fact that, when a new issue comes on to the market for the first time, the price can sometimes drop for a time before buyers are found.

Stabilisation is carried out by a 'stabilisation manager' (normally the firm chiefly responsible for bringing a new issue to market). As long as the stabilising manager follows a strict set of rules, he is entitled to buy back securities that were previously sold to investors or allotted to institutions which have decided not to keep them.

The effect of this may be to keep the price at a higher level than it would otherwise be during the period of stabilisation.

The Stabilisation Rules:

- a. limit the period when a stabilising manager may stabilise a new issue;
- b. fix the price at which he may stabilise (in the case of shares and warrants but not bonds); and
- c. require him to disclose that he may be stabilising but not that he is actually doing so.

The fact that a new issue or a related security is being stabilised should not be taken as any indication of the level of interest from investors, nor of the price at which they are prepared to buy the securities.

10. Non-Readily Realisable Investments

- 10.1 Both exchange listed and traded and off-exchange investments may be non-readily realisable. These are investments in which the market is limited or could become so.

Accordingly, it may be difficult to assess their market value and to liquidate your position.

11. LIFFE: Exclusion of Liability

- 11.1 ICE Futures Europe is one of many futures and options exchanges globally, as operated by Intercontinental Exchange (ICE).

- a. You understand that business on ICE Futures Europe may from time to time be suspended, restricted or closed for such period as may be determined in the interests of maintaining a fair and orderly market in accordance with the Rules of ICE Futures Europe. Any such action may result in our, and through us your, being prevented from or hindered in entering into transactions in accordance with the Rules of ICE Futures Europe.
- b. We and the exchange wish to draw to your attention that, inter alia, business on the market may from time to time be suspended or restricted, or the market may from time to time be closed for a temporary period or for such longer period as may be determined in accordance with ICE Futures Europe's Rules on the occurrence of one or more events which require such action to be taken in the interests of, inter alia, maintaining a fair and orderly market. Any such action may result in our being unable, and through us, you being unable to enter into contracts in accordance with ICE Futures Europe's Rules. Furthermore we, and through us you, may from time to time be prevented from or hindered in entering into contracts in accordance with ICE Futures Europe's Rules as a result of a failure of some or all market facilities. We and the exchange wish to draw the following exclusion of liability to your attention. Unless otherwise expressly provided in ICE Futures Europe's Rules or in any other agreement to which the exchange is party, we and the exchange shall not be liable to you for loss (including any indirect or consequential loss including, without limitation, loss of profit), damage, injury or delay, whether direct or indirect, arising from any of the circumstances or occurrences referred to above or from any act or omission of the exchange, its officers, employees, agents or representatives under ICE Futures Europe's Rules or pursuant to the exchange's obligations under statute or from any breach of contract by or any negligence howsoever arising of the exchange, its officers, employees, agents or representatives.

12. Stock Lending/Repo

- 12.1 The effect of lending (or repo'ing) securities to a third party is to transfer title to them to the borrower (or repo purchaser) for the period that they are lent (or repo'ed). At the end of the period, subject to default of the borrower (or repo purchaser), the lender (or repo seller) receives back securities of the same issuer and type. The borrower's (or repo purchaser's) obligation to transfer equivalent securities is secured against collateral (which is usually transferred by a title transfer mechanism pursuant to market

standard agreements). There is, accordingly, credit risk. Lending (or repo'ing) securities may affect your tax position.

13. Strategies

- 13.1 Particular investment strategies will carry their own particular risks. For example, certain strategies, such as 'spread' position or a 'straddle', may be as risky as a simple 'long' or 'short' position.

Professional disclosure

Except where noted, this Part III of these Risk Factors will not apply to you unless you have been classified as a Professional Client.

Please note (as for retail clients) that we will send you regular reports on the services we provide to you and will include in those reports the costs associated with the transactions and services we undertake for you.

We may provide you with services in relation to all types of financial instruments, including: transferable securities, money market instruments, units in collective investment undertakings, options, futures, swaps, forward rate agreements and any other derivatives contracts relating to: commodities, whether cash or physical settled and whether or not traded on a regulated market or MTF, climatic variables, freight rates, commission allowances or inflation rates or other official economic statistics, derivative instruments for the transfer of credit risk, financial contracts for differences, other derivative contracts.

As for retail clients, we will send you a confirmation of each transaction undertaken with or for you, promptly after entering into that transaction with or for you. We will promptly send you the essential information concerning the execution of the order.

In deciding to deal with us in such financial instruments generally, and in any particular case, you must have already assessed the risks involved in those financial instruments and in any related services and strategies, which may (as relevant) include any of, or a combination of any of, the following: credit risk, market risk, liquidity risk, interest rate risk, FX risk business, operational and insolvency risk, the risks of OTC, as opposed to on exchange, trading, in terms of issues like the clearing house 'guarantee', transparency of prices and ability to close out positions, contingent liability risk, regulatory and legal risk.

In relation to any particular product or service there may be particular risks which are drawn to your attention in the relevant term sheet, offering memorandum or prospectus.

You must not rely on the above as investment advice based on your personal circumstances, nor as a recommendation to enter into any of the services or invest in any of the products listed above. Where you are unclear as to the meaning of any of the above disclosures or warnings, we would strongly recommend that you seek independent legal or financial advice.

14. International Markets

International markets will involve different risk from the UK markets, particularly where investments are made in emerging markets, they will carry additional risks such as political risks, exchange rate risk, market risk and legal risk.

Model Portfolio Service via platforms

Fee Schedule

This Fee Schedule should be read in conjunction with the Terms of Business, these two documents together form the Agreement between you and us. Capitalised terms in this Fee Schedule shall bear the same meaning as in the Terms of Business. Where there is a conflict between the Terms of Business and this Fee Schedule, this Fee Schedule shall prevail.

Model Portfolio Fee

Portfolio Size	Rate % per annum
Any	0.15

– The Model Portfolio Fee is charged monthly in arrears based on the below depending on the platform:

7IM	Daily accrued valuations
abrdn	Daily accrued valuations
Advance	Daily accrued valuations
Aegon	Portfolio value on the last business day of each month
Aviva	Daily accrued valuations
Embark	Daily accrued valuations
Fusion Wealth	Daily accrued valuations
James Hay	Portfolio value on the first business day of each month
M&G Wealth	Daily accrued valuations
Novia	Portfolio value on the last business day of each month
Nucleus	Daily accrued valuations
Parmenion	Daily accrued valuations
Quilter	Daily accrued valuations
Transact	Daily accrued valuations

- Schroder Group funds and third-party funds will apply annual management charges which are reflected in the values of the investments held
- Any funds used will be accessed via the share class with the lowest annual management charge available to Schroders via the platform

Illustration

The management fee payable will increase in line with the size of the portfolio. For example, a portfolio with an average daily value of £200,000 is charged an annual management fee of £300 rising to £1,500 for a portfolio with an average daily value of £1 million.

In addition to the Model Portfolio Fee, your clients will incur various charges and expenses in relation to the investments in their relevant portfolios, including (but without limitation) platform and product charges, fund charges and charges for dealing in investments, including transaction charges when investments are bought or sold.

For the avoidance of doubt, we will not facilitate payments to you in respect of your charges to your clients.

We may vary this Fee Schedule from time to time by making a revised version available to you. Where we wish to alter the fee information stated in this Fee Schedule we will give you at least one month's prior notice in writing.

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